

# Suspect Check

## CONTACT US



**Flathead County  
Sheriff's Office**

For more information on this and other department services, contact:

**Flathead County Sheriff's Office  
Community Resource Unit  
406.758.5602**

Or

Visit our website at [www.flatheadcountysheriff.com](http://www.flatheadcountysheriff.com)

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**Professionals in Law Enforcement**

## Bank Robbery

**Procedures to Protect**

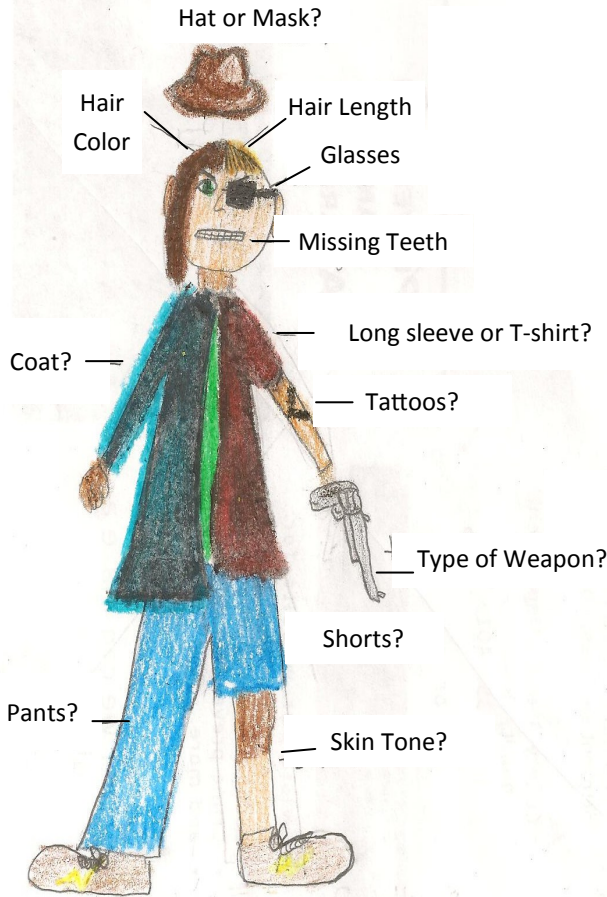


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Color of Clothing?

### Types of Weapons Used



What you can do to help.

Procedures During a Robbery

Procedures After the Robbery

There are few crimes that could potentially be more harmful than a robbery. During any given year any banking structure has a 1 in 9 chance of being robbed. Everyone can be a victim of one.

Prevention Techniques:

- Be alert for anyone acting suspicious in the bank. Before a robbery even amateurs will case a bank. For any suspicious activity that you think may result in a robbery call 911. A false alarm is not a problem if it is called in from an alert employee.
- Know what your banks opening and closing procedures are and follow them strictly. Have emergency phone numbers close at hand at all times.
- Know where the emergency alarm buttons are located. Practice reaching for the alarms without being detected so in case of a real robbery you can do it discretely.
- Have robbery kits and keep them up to date. Make sure all employees know where the kits are and how to use them. Height markers by exit doors should be easily readable from all work areas.

- Remain Calm.** Do not do any more or any less than what the robber demands. To not cause the robber to panic; make sure to explain all your movements or actions.
- When Safe Activate the Alarm System.** Use what your facility has such as bait money, trip switches, and dye packs.
- Do Not Attempt to Apprehend or Stall the Robber (s).** As soon as the robbers get what they came in for they leave. Don't try to be the hero. Money can be replaced, **YOU CANNOT.**

Look at their appearance and fill in this chart:

Male or Female	Race:	Age:
Height:	Weight:	Glasses or None
Hair Color:	Hair Length:	Eye Color:
Facial Hair:	Any accents?	Jewelry:
Scars/Tattoos:	Hat/Mask:	Coat?
Shirt: long or short sleeves		Pants or Shorts?

Vehicle Description:

Color:	Make:	Model:
Year:	Type (truck or car):	Body Damage?
Bumper Stickers?		Direction of Travel?

- Notification:** Only once it is safe call 911 and the manager of your bank to confirm that the robbery took place. Stay on the phone with the 911 operator until they say it is ok to go.
- Preservation of Evidence:** Make sure to secure the area where the robbery took place. Close the bank, stop all transactions, and lock the doors. Keep everyone one away from the physical evidence that may have been left behind such as fingerprints, footprints, money, etc.
- Observation:** Have all employees write down what they observed during the robbery. Try to keep all the members in the bank until the officers arrive and if not get their contact information such as their name, address, and phone number.
- Important:** Do not let the witnesses discuss what they saw amongst themselves. Instead have them write what they saw down.

For more information contact your  
Security Provider or the  
Sheriff's Community Resource Unit at  
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